



A G E N D A

BOARD OF DIRECTORS PLACER COUNTY WATER AGENCY

**Thursday, September 19, 2019
8:15 AM, Regular Meeting**

**Placer County Water Agency Business Center
American River Room
144 Ferguson Road
Auburn, California**

8:15 a.m. PCWA Business Center (items A through G) and then depart for
North Tahoe Public Utility District

11:00 a.m. (approximate) reconvene at North Tahoe Public Utility District,
8318 North Lake Boulevard, Kings Beach, California

Members of the Board of Directors:

MIKE LEE, District 3
Chairman of the Board

GRAY ALLEN, District 1
PRIMO SANTINI, District 2

ROBERT DUGAN, Vice-Chair, District 4
JOSHUA ALPINE, District 5

A. CALL TO ORDER:

1. Roll Call
2. Pledge of Allegiance
3. Announcements, introductions and recognitions

B. PUBLIC COMMENT:

This is the time for any member of the public to address the Board of Directors on any matter not on the agenda that is within the subject matter jurisdiction of the Agency. Members of the public are requested to come to the podium and use the microphone. Comments shall be limited to five minutes per person, or such other time limit as may be imposed by the Chair, in order to enable the Board to complete its agenda within a reasonable period of time.

C. REPORTS BY DEPARTMENT HEADS

D. AGENDA CHANGES AND REVIEW

E. CONSENT CALENDAR:

All items listed under the consent calendar are considered to be routine and may be approved by one motion.

Action:

1. Consider adoption of **Resolution 19-__ Granting a Public Utility Easement to the City of Rocklin.**

Information, Receive and File:

2. Check Register 19-18 expenses disbursed.
3. Board of Directors' expenses for August 2019.
4. Treasurer's Investment Report for month ended August 31, 2019.

F. AGREEMENTS AND CONTRACTS:

Items listed below include award of bid proposals, new contracts, sole source contracts and agreements, amendments to existing construction contracts and professional services agreements, and various change orders, and may be approved by one motion or some combination thereof.

Action:

1. Consider the following for the Colfax Twin Tanks Modifications Project to improve tank overflow and drain piping and the access road to the Colfax Water Treatment Plant:
 - a. Declare the project exempt from the California Environmental Quality Act and authorize the Clerk to the Board to file a Notice of Exemption with the County;
 - b. Approve a Budget Transfer in the amount of \$160,000 from the following two projects in the Water Division, Capital Budget - Water Rates: Clover Valley Reservoir Bypass for \$130,000 and Applegate Tank Replacement for \$30,000;
 - c. Award Construction Contract No. 2019-02 to Sierra National Construction, Inc., in the amount of \$293,525.
2. Consider approving the following for the Interbay Dam Road Stabilization Project, Contract No. 2018-04, with Neil's Controlled Blasting, Inc.:
 - a. Contract Change Order No. Two, to reconcile final quantities of work completed, for a change of \$0.00 dollars;
 - b. Authorize the Clerk to the Board to file a Notice of Completion.
3. Consider authorizing the Clerk to the Board to file a Notice of Completion for the Alta Water Treatment Plant Phase III Improvements project, Construction Contract No. 2018-01, W.M. Lyles Co.
4. Consider approving Amendment No. Four to the Engineering Services Contract with Peterson Brustad, Inc., for additional design and engineering support services for the Alta Water Treatment Plant Improvements project, in an additional amount not to exceed \$6,867, increasing the total from \$319,647 to \$326,514.
5. Consider approving water service applications for the following:
 - a. Facilities Agreement (FA) 2729 Amendment No. 1, Shadow Wood Place, Colfax, zero Equivalent Dwelling Units (EDUs);
 - b. FA 2730, Colfax Best Western Hotel, Colfax, reduction of 6.0 EDUs;
 - c. Variance LS45 per the Agency Rules and Regulations providing a Water Use Limit of 0.7 EDU and an infill connection for APN 043-170-020 in Penryn.

6. Consider approving an agreement with J's Janitorial Cleaning Service LLC to provide janitorial services for a 12 month period in an amount not to exceed \$144,088 with an option to extend up to four additional 12 month periods.

Information, Receive and File:

7. Progress Pay Estimate and Non-discretionary Contract Change Order Summary for the period August 12, 2019, through August 30, 2019.

G. RECESS:

1. Recess to drive to North Tahoe Public Utility District.

H. RECONVENE AND CALL TO ORDER:

1. The Board will reconvene at approximately 11:00 a.m. at North Tahoe Public Utility District, 8318 North Lake Boulevard, Kings Beach, California.

I. WATER:

1. Consider adoption of **Resolution 19- _ Revising the Financial Assistance Program Policy**, Chapter 8 of the Agency's Personnel and Administrative Manual.
2. Receive a report on the status of the County-Wide Master Plan, available funds for the 2020 Financial Assistance Program, and recommendations for strategic objectives.
3. Receive reports from the following districts:
 - a. William Stelter, Engineering and Operations Manager, North Tahoe Public Utility District;
 - b. Tony Laliotis, Director of Utilities, Tahoe City Public Utility District;
 - c. Mike Staudenmayer, General Manager, Northstar Community Service District;
 - d. Mike Geary, General Manager, Squaw Valley Public Service District;
 - e. Steven Poncelet, Public Information and Strategic Affairs Director & Assistant General Manager, Truckee Donner Public Utility District.

J. ADMINISTRATION:

1. Receive report on current fire insurance challenges in Placer County.

K. REMARKS/REPORTS BY DIRECTORS

In accordance with Government Code 54954.2(a), Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

L. REMARKS/REPORTS BY LEGAL COUNSEL

M. REMARKS/REPORTS BY GENERAL MANAGER

N. ADJOURNMENT

THE NEXT RESOLUTION NUMBER IS 19-23.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board at (530) 823-4860. Notification by Wednesday noon preceding the meeting will enable the Agency to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]

In accordance with Government Code Section 54954.2(a) this notice and agenda were posted in the Agency's

outdoor bulletin board at the Placer County Water Agency Business Center at 144 Ferguson Road, Auburn, California, on or before September 13, 2019.

Any writing that is a public record under the Public Records Act that relates to an agenda item for an open session of the Board meeting that is distributed less than 72 hours prior to the meeting will be made available for public inspection at the time the writing is distributed to any Board members. Also, any such writing will be available for public inspection at the Agency's office located at 144 Ferguson Road, Auburn, California, during normal business hours.

Schedule of Upcoming Board Meetings

Thursday, October 3, 2019, 2:00 p.m. – Regular Board of Directors' meeting at Placer County Water Agency Business Center, 144 Ferguson Road, Auburn, California.

Thursday, October 17, 2019, 2:00 p.m. – Regular Board of Directors' meeting at Placer County Water Agency Business Center, 144 Ferguson Road, Auburn, California.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: August 21, 2019

RE: Grant of Public Utility Easement to City of Rocklin

RECOMMENDATION:

Adopt Resolution 19-__ Granting a Public Utility Easement to the City of Rocklin.

BACKGROUND:

Placer County Water Agency purchased the Songbird Tank property on February 25, 2016. At that time a 12.5 foot Public Utility Easement (PUE) existed along the Northwesterly boundary, parallel to Old Ranch House Road, however the PUE did not extend along the future Songbird Way. Now that Songbird Way is being constructed as part of the Whitney Ranch 44B project, the City of Rocklin is requesting an extension of the PUE along the northeasterly boundary of the Songbird Tank property as part of the project. The Agency was aware at the time of purchase that a PUE would be requested when the adjacent property was developed and design for the tank site has allowed for the 12.5 foot PUE. Staff recommends grant of the proposed PUE by adoption of the attached resolution.

FISCAL IMPACT:

Review and processing of the Grant of Public Utility Easement requires staff time only, which is being charged to the Whitney Ranch 44B Facilities Agreement.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	9/9/2019	Resolution

**RESOLUTION 19-__ OF THE BOARD OF DIRECTORS OF THE
PLACER COUNTY WATER AGENCY
GRANTING A PUBLIC UTILITY EASEMENT TO THE CITY OF ROCKLIN**

WHEREAS, the City of Rocklin has requested a Public Utility Easement over a portion of the Placer County Water Agency's Songbird Tank site; and

WHEREAS, the Board of Directors finds that granting the proposed Public Utility Easement is for public benefit and does not harm the Placer County Water Agency; and

WHEREAS, granting the proposed Public Utility Easement will not interfere with the construction and operation of the Songbird Tank.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Placer County Water Agency that this Board hereby grants to the City of Rocklin the attached Public Utility Easement for the purpose of installing and maintaining public utilities, with any and all appurtenant structures, on, over, and under the Agency's property.

This resolution was duly adopted at a meeting of the Board of Directors of the Placer County Water Agency held on September 19, 2019, by the following vote on roll call:

AYES:

NOES:

ABSTAINED:

ABSENT:

Signed and approved by me after its adoption this 19th day of September, 2019.

Michael R. Lee, Chair of the Board
Placer County Water Agency

ATTEST:

Cheri Sprunck
Clerk to the Board

NO FEE DOCUMENT
GOVERNMENT CODE SECTION 6103

Recording Requested By and
When Recorded Mail To:

City of Rocklin
3970 Rocklin Road
Rocklin, CA 95677
Attn: City Clerk

The Above Space For Recorder's Use Only

GRANT OF PUBLIC UTILITY EASEMENT

O.K. to Accept: _____
Date: _____

Project Name: Songbird Water Tank
Address: 2900 Songbird Way, Rocklin, Ca
A.P.N.: 017-174-046

THIS TRANSACTION IS EXEMPT FROM CALIFORNIA DOCUMENTARY TRANSFER TAX
PURSUANT TO SECTION 11922 OF THE CALIFORNIA REVENUE AND TAXATION CODE.
THIS DOCUMENT IS EXEMPT FROM RECORDING FEES PURSUANT TO SECTION 27383
OF THE CALIFORNIA GOVERNMENT CODE.

FOR VALUABLE CONSIDERATION, receipt and sufficiency of which is hereby
acknowledged,

Placer County Water Agency, a public body, as the owner ("Grantor") of that certain
real property located in the City of Rocklin, County of Placer, State of California, as set forth in
Exhibit A and Exhibit A-1, attached hereto and made a part hereof ("Grantor's Property"),

hereby grants to

City of Rocklin, a municipal corporation ("Grantee"), a public utility easement, on, over
and under Grantor's Property, for the purpose of construction, repair and maintenance of public
utilities, together with any and all appurtenant structures ("Public Utility Easement").

See attached Exhibit A, plat of Public Utility Easement, and
Exhibit A-1, legal description of the Public Utility Easement.

Executed _____, 2019.

GRANTOR:

PLACER COUNTY WATER AGENCY

By: _____

Name: Michael R. Lee

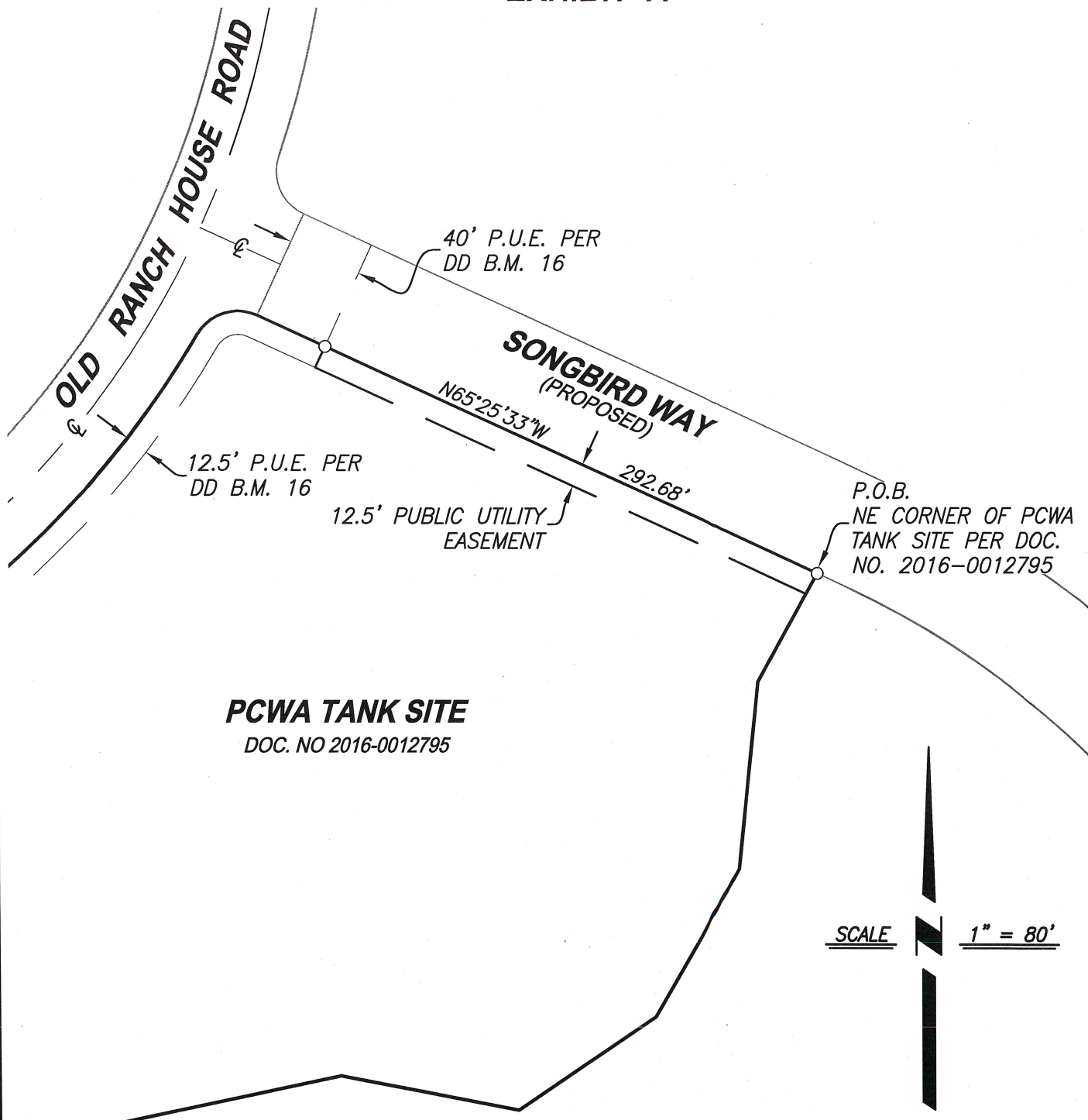
Title: Chair

[Acknowledgment and Acceptance on Next Page]

Exhibit A

(See Attached Plat of Public Utility Easement)

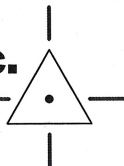
EXHIBIT A



**12.5' PUBLIC UTILITY EASEMENT
A PORTION OF PCWA TANK SITE
PER DOC. NO. 2016-0012795
CITY OF ROCKLIN, COUNTY OF PLACER, STATE OF CALIFORNIA**

CenterPoint Engineering, Inc.

Civil Engineering & Land Surveying

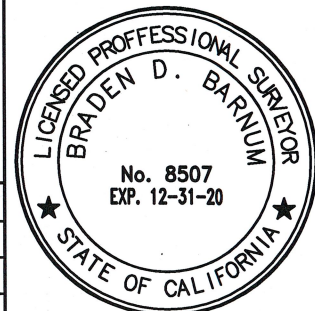


DRAWN BY: BB

CHECKED BY: MH

SHEET: 1 OF 1

DATE: 5-2-2019



Braden Barnum

Exhibit A-1

(See Attached Legal Description of Public Utility Easement)

EXHIBIT A-1
12.5' PUBLIC UTILITY EASEMENT

All that portion of the real property described in the Grant Deed to Placer County Water Agency, a California Public Agency, recorded as Document No. 2016-0012795 in the office of the Placer County Recorder, being a portion of Section 2, Township 11 North, Range 6 East, M.D.M., described as follows:

A 12.5 foot strip of land, the Northerly line of which is described as follows:

Beginning at the Northeast corner of said grant deed, Thence, from said Point of Beginning, along the North line of said Grant Deed North 65°25'33" West 292.68 feet to the Public Utility Easement shown on the "Final Map of Whitney Ranch Phase II-B Large Lot Subdivision" filed in Book DD of maps, Page 16 in the office of the Placer County Recorder.

The South line of said strip of land to be lengthened or shortened so as to terminate at said Public Utility Easement shown on the "Final Map of Whitney Ranch Phase II-B Large Lot Subdivision".



Braden Barnum
5/2/19

M E M O R A N D U M

TO: Board of Directors

FROM: Joseph H. Parker, CPA, Director of Financial Services

DATE: September 9, 2019

RE: Board Check Register 19-18

RECOMMENDATION:

Check Register 19-18 expenses disbursed, receive and file.

ATTACHMENTS:

Description	Upload Date	Type
Board Check Register 19-18	9/9/2019	Backup Material

PLACER COUNTY WATER AGENCY

BOARD MEETING DATE 9/19/2019

SUMMARY

OF

CHECK REGISTER #19-18

FOR THE PERIOD OF

8/24/2019 - 9/06/2019

AGENCY WIDE	\$491,766.72
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POWER SYSTEMS	1,293,589.64
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WATER SYSTEMS	1,681,123.15
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GRAND TOTAL	\$3,466,479.51
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PLACER COUNTY WATER AGENCY

Check Register # 19-18

The Board of Directors of Placer County Water Agency as of this date, 9/19/2019, does hereby receive and file check register listing for the period from 8/24/2019 to 9/06/2019 in the amount of \$3,466,479.51

P G & E	WATER PURCHASE	841,034.11
ACWA JOINT POWERS INS AUTHORITY	INSURANCE EXPENSE	772,878.01
PUBLIC EMP RETIREMENT SYSTEM	INSURANCE PREMIUM	396,394.49
ACWA JOINT POWERS INS AUTHORITY	INSURANCE EXPENSE	163,121.71
PLACER COUNTY	PUBLIC SAFETY SERVICES	149,156.71
CROSSROADS FACILITY SERVICES	LANDSCAPING SERVICE	76,698.70
BLACKBURN CONSULTING	PROFESSIONAL SERVICES	60,720.50
SIMPSON & SIMPSON, INC.	PAVING	55,658.33
NEVADA IRRIGATION DISTRICT	WATER PURCHASE	49,492.38
CARDNO, INC.	PROFESSIONAL SERVICES	49,008.40
HDR ENGINEERING INC	PROFESSIONAL SERVICES	41,662.45
FREEWAY TOYOTA OF HANFORD	VEHICLE EXPENSE	40,674.41
PLACER COUNTY DEPT OF PUBLIC WORKS	GSA COST SHARE	37,500.00
CALPERS	PAYROLL SUMMARY	34,400.00
RUBICON CONSTRUCTION MNGMT	PROFESSIONAL SERVICES	33,444.25
WESTERN HYDROLOGICS SYSTEM	PROFESSIONAL SERVICES	26,108.28
WESTERN HYDROLOGICS SYSTEM	PROFESSIONAL SERVICES	24,151.04
U.S. BANK	P-CARD PROGRAM	23,165.57
BADGER METER INC	SUPPLIES EXPENSE	21,936.99
SIMPSON & SIMPSON, INC.	PAVING	20,605.12
BADGER METER INC	SUPPLIES EXPENSE	20,443.57
SAVANT SOLUTIONS, INC.	SOFTWARE EXPENSE	19,500.00
CDW GOVERNMENT INC.	SUPPLIES EXPENSE	19,351.58
CADENCE TEAM, INC	LICENSE EXPENSE	15,591.00
REXEL USA, INC.	SUPPLIES EXPENSE	13,746.09
VERIZON WIRELESS	TELEPHONE EXPENSE	13,724.00
MASS MUTUAL RETIREMENT SERVICES	PAYROLL SUMMARY	13,485.60
CSI METRICS, LLC	PROFESSIONAL SERVICES	13,266.00
DATAPROSE	PRINTING EXPENSE	11,873.92
UNIVERSAL BUILDING SERVICES	JANITORIAL SERVICE	11,563.00
K S TELECOM, INC	SUPPLIES EXPENSE	10,410.00
SYNERGIS TECHNOLOGIES, LLC	SOFTWARE EXPENSE	10,293.05

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HELENA AGRI-ENTERPRISES, LLC	CHEMICAL EXPENSE	9,877.46
HUNT AND SONS, INC	FUEL EXPENSE	9,860.08
PARADYME, INC.	PROFESSIONAL SERVICES	9,209.50
CZARNECKI-YESTER CONSULTING	PROFESSIONAL SERVICES	9,000.00
HUNT AND SONS, INC	FUEL EXPENSE	8,949.52
SOMACH SIMMONS & DUNN	LEGAL SERVICES	8,879.22
TIMBERLINE ENGINEERING INC	PROFESSIONAL SERVICES	8,770.00
CRANMER ENGINEERING INC	WATER TESTING	8,576.50
P G & E	UTILITY EXPENSE	8,121.45
MARTECH	SUPPLIES EXPENSE	6,890.44
SIEMENS INDUSTRY INC.	SUPPLIES EXPENSE	6,827.54
UNIVAR USA, INC	CHEMICAL EXPENSE	6,787.25
OLIN CHLOR ALKALI PRODUCTS	CHEMICAL EXPENSE	6,689.20
GRID SUBJECT MATTER EXPERTS	PROFESSIONAL SERVICES	6,562.50
RAPID7 LLC	MAINTENANCE AGREEMENT	6,497.69
NORTHWEST HYDRAULIC CONSULT	PROFESSIONAL SERVICES	6,386.02
SANS INSTITUTE	TRAINING EXPENSE	6,260.00
CHEMTRADE CHEMICALS US LLC	CHEMICAL EXPENSE	6,117.86
ENS RESOURCES, INC	PROFESSIONAL SERVICES	6,000.00
EDWARD HORTON	PROFESSIONAL SERVICES	5,993.43
JVB CONSULTING	PROFESSIONAL SERVICES	5,800.00
CITY OF COLFAX	PROFESSIONAL SERVICES	5,650.00
HDR ENGINEERING INC	PROFESSIONAL SERVICES	5,491.72
UNIVAR USA, INC	CHEMICAL EXPENSE	5,199.39
PACE SUPPLY CORPORATION	SUPPLIES EXPENSE	5,048.16
PACIFIC GAS & ELECTRIC	INTERCONNECTION FEE	5,020.93
LOCAL 39 STATIONARY ENGINEERS	PAYROLL SUMMARY	4,977.76
SKYLER ELECTRIC CO., INC.	SUPPLIES EXPENSE	4,868.48
DON ROBINSON SAND AND GRAVEL INC	SUPPLIES EXPENSE	4,820.97
FASTENAL COMPANY	SUPPLIES EXPENSE	4,683.08
MARTIN, BRIAN	PROFESSIONAL SERVICES	4,510.00
GEOCON CONSULTANTS, INC.	PROFESSIONAL SERVICES	4,390.50

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JOHNSON PETROLEUM CONSTRUCTION, INC	MAINTENANCE EXPENSE	4,225.00
FERGUSON ENTERPRISES, INC.	SUPPLIES EXPENSE	4,215.57
GRAINGER	SUPPLIES EXPENSE	3,987.37
SOUTHERNCARLSON, INC.	SUPPLIES EXPENSE	3,977.22
GHD INC.	PROFESSIONAL SERVICES	3,670.00
FUTURE FORD	VEHICLE MAINTENANCE	3,441.19
OLIN CHLOR ALKALI PRODUCTS	CHEMICAL EXPENSE	3,355.80
SEBASTIAN	UTILITY EXPENSE	3,261.50
API - MARKETING	PRINTING EXPENSE	3,254.11
DICK HARRIS TRUCKING, INC	ROAD BASE	3,183.67
KEENAN & ASSOCIATES	PROFESSIONAL SERVICES	3,144.50
CHEMTRADE CHEMICALS US LLC	CHEMICAL EXPENSE	3,098.33
GRAINGER	SUPPLIES EXPENSE	2,991.95
MALLORY SAFETY AND SUPPLY	SUPPLIES EXPENSE	2,895.75
INTECH MECHANICAL COMPANY, LLC	MAINTENANCE EXPENSE	2,795.00
AUBURN TIRE	VEHICLE MAINTENANCE	2,765.63
AUBURN FORD	VEHICLE MAINTENANCE	2,757.99
HILLS FLAT LUMBER COMPANY	SUPPLIES EXPENSE	2,702.35
CITY OF ROSEVILLE	UTILITY EXPENSE	2,585.41
JANI-KING OF CALIFORNIA, INC	JANITORIAL SERVICE	2,529.77
BLUECOSMO	SATELLITE PHONES	2,360.00
PITNEY BOWES	RENTAL EXPENSE	2,270.25
AQUA SIERRA CONTROLS, INC	MAINTENANCE EXPENSE	2,195.18
PLAZA TIRE & AUTO SERVICE	VEHICLE MAINTENANCE	2,186.04
PACE SUPPLY CORPORATION	SUPPLIES EXPENSE	2,170.74
GENERAL WHOLESALE ELEC SUPPLY	SUPPLIES EXPENSE	2,046.08
HACH COMPANY	SUPPLIES EXPENSE	2,032.47
MVP REPAIR SERVICE CO	MAINTENANCE EXPENSE	1,942.41
NES, INC	TRAINING EXPENSE	1,915.00
BLANKINSHIP & ASSOCIATES, INC.	PROFESSIONAL SERVICES	1,886.75
OFFICE DEPOT-BUSINESS SERVICES	SUPPLIES EXPENSE	1,849.78
SUPERION, LLC	MAINTENANCE AGREEMENT	1,824.80

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SKYCASTERS, LLC	UTILITY EXPENSE	1,824.55
PACIFIC METER SERVICES, INC.	MAINTENANCE EXPENSE	1,702.00
DICK HARRIS TRUCKING, INC	ROAD BASE	1,672.13
PACIFIC METER SERVICES, INC.	MAINTENANCE EXPENSE	1,656.00
VERIZON WIRELESS	TELEPHONE EXPENSE	1,479.50
ROCKLIN WINDUSTRIAL CO	SUPPLIES EXPENSE	1,442.13
TRIAD CONSULTING & SYSTEM DESIGN	PROFESSIONAL SERVICES	1,437.99
QUATRED, LLC	MAINTENANCE AGREEMENT	1,343.26
RIEBES AUTO PARTS	VEHICLE MAINTENANCE	1,206.70
WILLIAMS SCOTSMAN, INC.	RENTAL EXPENSE	1,206.46
PACIFIC COAST BREAKER INC.	SUPPLIES EXPENSE	1,193.64
FTINC.	PRINTING EXPENSE	1,171.94
GOLDEN 1 CREDIT UNION	PAYROLL SUMMARY	1,157.06
NEVADA COUNTY ANSWERING SERV	ANSWERING SERVICE	1,138.60
NORTH VALLEY DISTRIBUTING	SUPPLIES EXPENSE	1,132.07
LEISTER, CHRIS	CREDIT BALANCE REFUND	1,129.64
HILLS FLAT LUMBER COMPANY	SUPPLIES EXPENSE	1,103.98
SACRAMENTO BEE	ADVERTISING EXPENSE	1,100.00
BRETT WILLIAMS WATER TRUCK	CREDIT BALANCE REFUND	1,089.20
OLON FIRE CONTROL	MAINTENANCE EXPENSE	1,077.50
MOORE, SHELLY	CREDIT BALANCE REFUND	1,055.83
BROWN, RICHARD	CREDIT BALANCE REFUND	1,051.62
GRANITE BAY EXCAVATING	CREDIT BALANCE REFUND	1,018.14
TIAA COMMERCIAL FINANCE, INC.	COPIER LEASE	1,014.92
DIAMOND PACIFIC	SUPPLIES EXPENSE	1,011.31
PLACER COUNTY VISITORS BUREAU	PRINTING EXPENSE	1,000.00
UNITED SITE SERVICES OF CALIFORNIA	RENTAL EXPENSE	975.73
BORGES & MAHONEY INC	SUPPLIES EXPENSE	971.45
RESCUE TECH HEALTH & SAFETY TRNG	TRAINING EXPENSE	960.00
WESTERN AREA POWER ADMIN	WHOLESALE POWER	941.22
HOYT, AARON & SHELBY	CREDIT BALANCE REFUND	937.14
JACOBS OFFICE INTERIORS	SUPPLIES EXPENSE	882.67

PLACER COUNTY WATER AGENCY

Check Register # 19-18

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A-TACH CONSTRUCTION	CREDIT BALANCE REFUND	878.69
BAREBONES WORKWEAR	UNIFORM EXPENSE	873.69
INTECH MECHANICAL COMPANY, LLC	MAINTENANCE EXPENSE	855.00
FORESTHILL PUBLIC UTILITY DIST	UTILITY EXPENSE	840.33
LINDA HIGGINS	EXPENSE REIMBURSEMENT	834.30
ANDERSON'S SIERRA PIPE CO.	SUPPLIES EXPENSE	803.23
AUBURN FORD	VEHICLE MAINTENANCE	796.68
AIRGAS NCN	SUPPLIES EXPENSE	768.33
ACCURATE AIR ENGINEERING INC	SUPPLIES EXPENSE	688.74
THOMAS R JOHNSON LLC	PROFESSIONAL SERVICES	682.50
USA BLUEBOOK	SUPPLIES EXPENSE	664.90
PROCESS INNOVATIONS, INC.	PROFESSIONAL SERVICES	660.00
FASTENAL COMPANY	SUPPLIES EXPENSE	659.48
GOLD COUNTRY BUSINESS FORMS	PRINTING EXPENSE	654.23
FERGUSON ENTERPRISES, INC.	SUPPLIES EXPENSE	651.83
ROCKLIN WINDUSTRIAL CO	SUPPLIES EXPENSE	605.18
SHERWIN WILLIAMS	SUPPLIES EXPENSE	601.25
CDW GOVERNMENT INC.	SUPPLIES EXPENSE	570.64
BOX, INC	LICENSE EXPENSE	555.64
TESSCO TECHNOLOGIES, INC	SUPPLIES EXPENSE	550.48
WESTERN HYDROLOGICS, L.L.P.	PROFESSIONAL SERVICES	550.00
BOMBECK, BRIAN & SUSAN	CREDIT BALANCE REFUND	525.87
SCOTT TECHNOLOGY GROUP SACRAMENTO	MAINTENANCE AGREEMENT	520.34
ELLCOTT DREDGE TECHNOLOGIES	SUPPLIES EXPENSE	515.84
RIVERVIEW INTERNATIONAL TRUCKS	VEHICLE MAINTENANCE	505.42
AUBURN ACE HARDWARE	SUPPLIES EXPENSE	493.36
LIGHTFOOT TRUCK REPAIR INC.	VEHICLE MAINTENANCE	490.00
INLAND BUSINESS MACHINES	MAINTENANCE AGREEMENT	487.41
HD SUPPLY FACILITIES MAINT	SUPPLIES EXPENSE	476.13
HD SUPPLY FACILITIES MAINT	SUPPLIES EXPENSE	476.13
FRISCH ENGINEERING, INC.	PROFESSIONAL SERVICES	437.50
NATIONAL PRINT AND PROMO	UNIFORM EXPENSE	429.20

PLACER COUNTY WATER AGENCY

Check Register # 19-18

The Board of Directors of Placer County Water Agency as of this date, 9/19/2019, does hereby receive and file check register listing for the period from 8/24/2019 to 9/06/2019 in the amount of \$3,466,479.51

RALEY'S DRUG	SUPPLIES EXPENSE	397.45
AT&T INTERNET SERVICES	UTILITY EXPENSE	392.71
PREFERRED BENEFIT INS ADMINS	BENEFIT PREMIUMS	385.20
EUROFINS EATON ANALYTICAL, LLC	PROFESSIONAL SERVICES	375.00
BARTEL ASSOCIATES, LLC	PROFESSIONAL SERVICES	372.00
FORESTHILL GARAGE, INC	VEHICLE MAINTENANCE	352.16
PREMIER TRAINING NETWORK	TRAINING EXPENSE	350.00
SELECT PORTFOLIO SERVICING INC	CREDIT BALANCE REFUND	329.22
NEW PIG CORPORATION	SUPPLIES EXPENSE	324.84
SIERRA TRENCH PROTECTION	SUPPLIES EXPENSE	316.39
CODY COLEMAN	EXPENSE REIMBURSEMENT	315.57
ARC DOCUMENT SOLUTIONS, LLC	PRINTING EXPENSE	300.78
JEFF CALL	EXPENSE REIMBURSEMENT	282.96
VALLEY IRON, INC.	SUPPLIES EXPENSE	281.53
PACO VENTURES, LLC	MAINTENANCE EXPENSE	270.43
CARQUEST AUTO PARTS	VEHICLE MAINTENANCE	268.79
SWAGERTY, NICOLE	CREDIT BALANCE REFUND	249.30
DIRECT TV	DIRECT TV	247.46
OFFICE DEPOT-BUSINESS SERVICES	SUPPLIES EXPENSE	238.01
BORGES & MAHONEY INC	SUPPLIES EXPENSE	237.98
RIEBES AUTO PARTS	VEHICLE MAINTENANCE	231.83
AT&T MOBILITY	UTILITY EXPENSE	221.93
CLA-VAL CO	SUPPLIES EXPENSE	215.29
HARRIS INDUSTRIAL GASES	SUPPLIES EXPENSE	210.45
DEPT OF TOXIC SUBSTANCES CONTROL	PERMIT FEES	207.50
ALL ELECTRIC MOTORS, INC	SUPPLIES EXPENSE	206.04
AUBURN ACE HARDWARE	SUPPLIES EXPENSE	204.05
SCOTT TECHNOLOGY GROUP SACRAMENTO	MAINTENANCE AGREEMENT	188.46
DATASAFE, INC	MAINTENANCE AGREEMENT	171.00
AT&T	UTILITY EXPENSE	165.55
JARMAN, DAVID	EXPENSE REIMBURSEMENT	160.99
BANK-ROWETT, DEBORAH	CREDIT BALANCE REFUND	157.91

PLACER COUNTY WATER AGENCY

Check Register # 19-18

The Board of Directors of Placer County Water Agency as of this date, 9/19/2019, does hereby receive and file check register listing for the period from 8/24/2019 to 9/06/2019 in the amount of \$3,466,479.51

BUSH, DAVID	CREDIT BALANCE REFUND	157.37
PUBLIC EMPLOYEES RETIREMENT SYSTEM	INSURANCE PREMIUM	157.29
WATTS, CHRISTOPHER & KATHY	CREDIT BALANCE REFUND	154.78
ARKADIN, INC.	MEETING EXPENSE	150.73
OREILLY AUTOMOTIVE STORES	VEHICLE MAINTENANCE	150.05
KIEL, THOMAS & GABRIEL	CREDIT BALANCE REFUND	144.18
ARC DOCUMENT SOLUTIONS, LLC	PRINTING EXPENSE	144.04
ORELLANA, MARGARET & RICHARD	CREDIT BALANCE REFUND	135.59
HUBERT, JOHN	CREDIT BALANCE REFUND	130.43
CULLIGAN	WATER SERVICE	129.90
LECARTZ, GLENN	CREDIT BALANCE REFUND	125.60
MALNEDDI, AMILKUMAR	CREDIT BALANCE REFUND	125.06
EMPLOYMENT SCREENING SERV, INC	RECRUITMENT EXPENSE	123.00
SWRCB-DWOC	LICENSE EXPENSE	120.00
SIERRA SAFETY COMPANY	SUPPLIES EXPENSE	118.24
ALLIED ELECTRONICS INC	SUPPLIES EXPENSE	116.76
UNITED PARCEL SERVICE	SHIPPING EXPENSE	116.00
GRANT PLUMBING & HARDWARE CO.	SUPPLIES EXPENSE	112.70
CALTRONICS BUSINESS SYSTEMS	MAINTENANCE AGREEMENT	111.43
WREGIS	CERTIFICATE EXPENSE	110.68
SPILY, JEFF	CREDIT BALANCE REFUND	108.56
FURTH, TAMARA	CREDIT BALANCE REFUND	100.55
COOPER, JOHN & GINA	CREDIT BALANCE REFUND	100.00
MONTAGUE, KELSIE	CREDIT BALANCE REFUND	100.00
DOYLE, FRED	CREDIT BALANCE REFUND	100.00
TIAA COMMERCIAL FINANCE, INC.	COPIER LEASE	95.71
TEICHERT CONSTRUCTION	CREDIT BALANCE REFUND	94.65
KRISTIANSEN, ALLAN	CREDIT BALANCE REFUND	93.83
THE NEW HOME COMPANY	CREDIT BALANCE REFUND	92.59
JOHNSON, MELINDA	CREDIT BALANCE REFUND	90.02
WESTON, CHRISTINA	CREDIT BALANCE REFUND	89.04
UNITED SITE SERVICES OF CALIFORNIA	RENTAL EXPENSE	86.18

PLACER COUNTY WATER AGENCY

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DOUPNIK, BETTY	CREDIT BALANCE REFUND	86.12
BOTTARINI, GINA	CREDIT BALANCE REFUND	82.37
ALLIED ELECTRONICS INC	SUPPLIES EXPENSE	82.10
PATERSON, CAROL H	CREDIT BALANCE REFUND	81.66
HAYS, MAKENZIE	CREDIT BALANCE REFUND	75.01
EDWARDS, LYNDA	CREDIT BALANCE REFUND	70.10
SWRCB-DWOCP	LICENSE EXPENSE	70.00
THE NEW HOME COMPANY	CREDIT BALANCE REFUND	70.00
SWRCB-DWOCP	LICENSE EXPENSE	70.00
CENTRAL ACQUISITIONS LLC	CREDIT BALANCE REFUND	66.86
BERTHOLF, HEATHER & PATRICK	CREDIT BALANCE REFUND	65.17
SWRCB-DWOCP	LICENSE EXPENSE	65.00
CALPERS LONG TERM CARE PROGRAM	PAYROLL SUMMARY	61.58
ALTA SAW & MOWER	SUPPLIES EXPENSE	59.70
PLATT ELECTRIC SUPPLY	SUPPLIES EXPENSE	58.72
PECK, DANIEL	CREDIT BALANCE REFUND	58.53
VOLVO CONSTRUCTION EQUIP & SERVICE	VEHICLE MAINTENANCE	58.25
HATCH, SHANNON & ERIC	CREDIT BALANCE REFUND	58.17
CATALISS LLC	CREDIT BALANCE REFUND	55.66
AT&T	UTILITY EXPENSE	55.56
OC TANNER RECOGNITION COMPANY	EMPLOYEE RECOGNITION	54.58
ALTA SAW & MOWER	SUPPLIES EXPENSE	54.20
SEAMAN, JOHANNA & NICHOLAS	CREDIT BALANCE REFUND	53.63
WOOD, NATHAN	EXPENSE REIMBURSEMENT	50.00
RELIABLE AUTOGLASS	VEHICLE MAINTENANCE	50.00
HUTCHINSON, SUSAN	CREDIT BALANCE REFUND	49.73
COX, WERNER	CREDIT BALANCE REFUND	49.34
RAWLINS, JOHN & STEPHANIE	CREDIT BALANCE REFUND	49.07
BRANCH, ROSS	EXPENSE REIMBURSEMENT	45.90
HOME DEPOT USA. INC	SUPPLIES EXPENSE	45.01
GRANT PLUMBING & HARDWARE CO.	SUPPLIES EXPENSE	43.90
WORTON'S FORESTHILL GROCERY,INC	SUPPLIES EXPENSE	39.62

PLACER COUNTY WATER AGENCY

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HARDING, AMANDA	CREDIT BALANCE REFUND	38.46
GOLDEN STATE OVERNIGHT	SHIPPING EXPENSE	35.21
KEEN, MARY	CREDIT BALANCE REFUND	33.65
ANDERSON'S SIERRA PIPE CO.	SUPPLIES EXPENSE	30.78
MONDS, KATHRYN	CREDIT BALANCE REFUND	28.75
SAWYER, BROOKE	CREDIT BALANCE REFUND	28.69
BOUDIER, PAUL	CREDIT BALANCE REFUND	28.22
NELSON, CHRISTOPHER	CREDIT BALANCE REFUND	27.37
EMPLOYMENT SCREENING SERV, INC	RECRUITMENT EXPENSE	26.00
ALEXANDER, JON	CREDIT BALANCE REFUND	25.98
WHITE, VICKI	CREDIT BALANCE REFUND	24.42
TONY FIRENZI	EXPENSE REIMBURSEMENT	23.82
BALLARD, JILL	CREDIT BALANCE REFUND	21.90
SMITH, R. BRENT	EXPENSE REIMBURSEMENT	20.00
TONY FIRENZI	EXPENSE REIMBURSEMENT	20.00
AUBURN TIRE	VEHICLE MAINTENANCE	19.59
KELLY, DANIEL	EXPENSE REIMBURSEMENT	19.00
TAYLOR, ABE	CREDIT BALANCE REFUND	16.70
BARDAKJIAN, ALICIA	CREDIT BALANCE REFUND	16.56
ELLIOTT, PAMELA	CREDIT BALANCE REFUND	16.12
FEDERAL EXPRESS CORP.	SHIPPING EXPENSE	16.06
SADAT, WAJMA	CREDIT BALANCE REFUND	14.10
WHEELEHAN, WILLIAM	CREDIT BALANCE REFUND	13.66
JEPPSON, JACQUELYN	CREDIT BALANCE REFUND	13.29
SINDONI, MARGAUX	CREDIT BALANCE REFUND	11.86
O'BRIEN, SHAWN	CREDIT BALANCE REFUND	11.08
FEDERAL EXPRESS CORP.	SHIPPING EXPENSE	9.91
KAPILA, MARY ANNE	CREDIT BALANCE REFUND	9.89
BONDAR, MEGAN	CREDIT BALANCE REFUND	9.82
MARTINSEN, MARLA	CREDIT BALANCE REFUND	9.07
AMERIGAS PROPANE, LP	RENTAL EXPENSE	8.84
DOOLITTLE, JESSICA	CREDIT BALANCE REFUND	6.89

PLACER COUNTY WATER AGENCY

Check Register # 19-18

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INLAND BUSINESS MACHINES	MAINTENANCE AGREEMENT	6.25
LASWELL, TRACEY	CREDIT BALANCE REFUND	6.16
MORRIS, RICHARD	CREDIT BALANCE REFUND	1.73
AT&T	UTILITY EXPENSE	0.18

CHECK REGISTER TOTAL	\$3,466,479.51
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M E M O R A N D U M

TO: Board of Directors

FROM: Joseph H. Parker, CPA, Director of Financial Services

DATE: September 9, 2019

RE: Board of Directors' August Expenses

RECOMMENDATION:

Receive and file.

DISCUSSION:

There were no Directors' expenses submitted for August 2019.

M E M O R A N D U M

TO: Board of Directors

FROM: Joseph Parker, CPA, Director of Financial Services

DATE: September 9, 2019

RE: Treasurer's Investment Report for month ended August 31, 2019

RECOMMENDATION:

Receive and file Treasurer's Investment Report for month ended August 31, 2019.

ATTACHMENTS:

Description	Upload Date	Type
Treasurer's Report August 31, 2019	9/9/2019	Backup Material



Office of
Joseph H. Parker, CPA
Director of Financial Services / Treasurer
Placer County Water Agency

Placer County Water Agency

Treasurer's Investment Report August 31, 2019

144 Ferguson Road • Auburn, California 95604
Telephone: (530) 823-4875

Treasurer's Discussion

Placer County Water Agency Treasurer's Report

August 31, 2019

This Treasurer's Report includes three sections: 1. Portfolio Summary, 2. Portfolio Details – Investments, and 3. Activity by Type for the prior month.

For the purpose of clarification, the following definitions of investment terms are provided:

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value depending upon whether the security was purchased at a premium or at a discount.

Par (Face) Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced including accrued interest. Individual securities market prices are obtained from Union Bank, (safekeeper and third party custodian), and Bank of New York (fiscal agent). Market values are only relevant if the investment is sold prior to maturity. A gain or loss would be realized only if the specific investment were to be sold. It is the Agency's practice to hold to maturity.

The investments held in the portfolio are in accordance with the Investment Policy of Placer County Water Agency and California Government Code.

The weighted average maturity of the investments in the portfolio is 514

The ability of Placer County Water Agency to meet cash flows is demonstrated by over \$54,360,000 in liquid cash and investments, primarily from amounts in the County and State investment funds and securities maturing in the next 180 days.



PCWA
Portfolio Management
Portfolio Summary
August 31, 2019

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Local Agency Investment Funds	32,968,358.05	32,968,358.05	32,968,358.05	18.71	1	1	2.346	2.379
Placer County Treasury	7,065,734.16	7,065,734.16	7,065,734.16	4.01	1	1	2.049	2.077
Checking Accounts	14,326,693.91	14,326,693.91	14,326,693.91	8.13	1	1	0.005	0.005
Medium Term Notes	21,000,000.00	21,281,340.00	20,908,821.98	11.86	1,151	727	2.542	2.578
Federal Agency Coupon Securities	67,200,000.00	68,790,798.00	67,362,286.01	38.23	1,225	837	2.443	2.477
Treasury Coupon Securities	23,000,000.00	23,123,300.00	22,867,555.48	12.98	847	504	2.324	2.356
Treasury Discounts -Amortizing	2,000,000.00	1,982,000.00	1,975,438.22	1.12	359	179	2.551	2.587
Federal Agency - Callables	3,000,000.00	2,994,570.00	3,000,000.00	1.70	1,187	75	1.134	1.150
Municipal Bonds	4,000,000.00	4,205,600.00	4,076,141.63	2.31	1,811	1,674	2.545	2.580
Cash w/Fiscal Agent-BNY	1,674,463.77	1,674,463.77	1,674,463.77	0.95	1	1	0.000	0.000
	176,235,249.89	178,412,857.89	176,225,493.21	100.00%	781	514	2.165	2.195
Investments								
Cash and Accrued Interest								
Accrued Interest at Purchase *		0.00	0.00					
Ending Accrued Interest		870,426.75	870,426.75					
Subtotal		870,426.75	870,426.75					
	176,235,249.89	179,283,284.64	177,095,919.96		781	514	2.165	2.195
Total Cash and Investments Value								

Total Earnings	August 31	Month Ending	Fiscal Year To Date	
Current Year	325,457.06		2,563,137.21	* 41,614.59 Accrued at Purchase is Included in Book Value.

Average Daily Balance	172,049,107.51	173,911,830.28
Effective Rate of Return	2.23%	2.21%

The investments held in portfolio are in accordance with the Investment Policy of PCWA.

Joseph H. Parker

Joseph H. Parker, Director of Financial Services

Reporting period 08/01/2019-08/31/2019

PCWA
Portfolio Management
Portfolio Details - Investments
August 31, 2019

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Mat./Call	YTM/C 360	Maturity Date
Local Agency Investment Funds												
90-31-006	10054	Local Agency Investment Fund		01/01/2017	32,968,358.05	32,968,358.05	32,968,358.05	2.379	1	1	2.346	
		Subtotal and Average	32,968,358.05		32,968,358.05	32,968,358.05	32,968,358.05		1	1	2.346	
Placer County Treasury												
PL CO POOL	10503	Placer County Treasury		01/01/2017	7,065,734.16	7,065,734.16	7,065,734.16	2.077	1	1	2.049	
		Subtotal and Average	7,065,734.16		7,065,734.16	7,065,734.16	7,065,734.16		1	1	2.049	
Cash w/Fiscal Agent - MF Series A												
PCWA SERIES A	10575	US Bank & Trust (Series A)		01/01/2017	0.00	0.00	0.00		1	1	0.000	
		Subtotal and Average	0.00		0.00	0.00	0.00		0	0	0.000	
Checking Accounts												
OPERATING ACCT	10164	Union Bank		01/01/2017	4,463,508.47	4,463,508.47	4,463,508.47	0.010	1	1	0.010	
FLEX 125 PLAN	10213	Union Bank		01/01/2017	0.00	0.00	0.00		1	1	0.000	
PREMIER TIERED	10299	Union Bank		01/01/2017	3,329,528.84	3,329,528.84	3,329,528.84	0.010	1	1	0.010	
WORKCOMP	10695	Union Bank		01/01/2017	0.00	0.00	0.00		1	1	0.000	
USB GEN ACCT	10761	US Bank		09/01/2018	6,479,994.24	6,479,994.24	6,479,994.24		1	1	0.000	
USB FLEX 125 PL	10763	US Bank		09/01/2018	34,495.90	34,495.90	34,495.90		1	1	0.000	
USB WORKCOMP	10781	US Bank		12/31/2018	19,166.46	19,166.46	19,166.46		1	1	0.000	
		Subtotal and Average	10,187,623.63		14,326,693.91	14,326,693.91	14,326,693.91		1	1	0.005	
Medium Term Notes												
037833CC2	10722	APPLE INC		03/07/2017	3,000,000.00	2,985,180.00	2,963,319.47	1.550	1,611	703	2.190	08/04/2021
037833AR1	10741	APPLE INC		05/03/2018	3,000,000.00	3,050,940.00	2,996,832.55	2.850	1,099	613	2.876	05/06/2021
084670BQ0	10733	Berkshire Hathway		02/01/2018	3,000,000.00	3,018,930.00	2,988,910.14	2.200	1,138	561	2.417	03/15/2021
4581X0DA3	10775	Interamer Dev Bank		11/15/2018	3,000,000.00	3,098,160.00	2,944,129.74	2.500	1,525	1,235	3.049	01/18/2023
459058DH3	10749	INTL BK RECON & DEVELOP		05/25/2018	3,000,000.00	3,013,590.00	2,979,302.05	2.125	891	427	2.702	11/01/2020
459058GH0	10788	INTL BK RECON & DEVELOP		02/21/2019	3,000,000.00	3,065,640.00	3,010,652.34	2.750	883	691	2.520	07/23/2021
594918BA1	10802	Microsoft Corp Note		08/01/2019	3,000,000.00	3,048,900.00	3,025,675.69	2.375	926	864	2.053	02/12/2022
		Subtotal and Average	21,596,308.12		21,000,000.00	21,281,340.00	20,908,821.98		1,151	727	2.542	
Federal Agency Coupon Securities												
3133EHEZ2	10725	Federal Farm Credit Bank		04/06/2017	3,000,000.00	2,994,510.00	3,000,000.00	1.600	1,096	218	1.578	04/06/2020
3133EHHB2	10726	Federal Farm Credit Bank		04/27/2017	3,000,000.00	2,992,380.00	3,000,000.00	1.450	1,096	239	1.430	04/27/2020
3133EJRL5	10756	Federal Farm Credit Bank		06/28/2018	3,000,000.00	3,013,170.00	3,000,000.00	2.550	714	284	2.515	06/11/2020

Portfolio PCWA
AC
PM (PRF_PM2) 7.3.0

Run Date: 09/05/2019 - 13:40

Report Ver. 7.3.6.1

PCWA
Portfolio Management
Portfolio Details - Investments
August 31, 2019

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Mat./Call	YTM/C 360	Maturity Date
Federal Agency Coupon Securities												
3133EJUS6	10767	Federal Farm Credit Bank		10/16/2018	3,000,000.00	3,157,440.00	2,978,754.04	2.875	1,735	1,415	3.030	07/17/2023
3133EJK24	10770	Federal Farm Credit Bank		10/29/2018	3,000,000.00	3,087,000.00	3,006,201.42	3.000	1,086	779	2.858	10/19/2021
3133EJT74	10776	Federal Farm Credit Bank		11/21/2018	3,000,000.00	3,092,970.00	3,010,002.63	3.050	1,090	806	2.851	11/15/2021
3133EHKQ5	10784	Federal Farm Credit Bank		02/20/2019	3,000,000.00	2,986,890.00	2,953,044.84	2.140	1,374	1,181	2.615	11/25/2022
3130ACE26	10750	Federal Home Loan Bank		05/30/2018	3,000,000.00	2,988,450.00	2,966,915.66	1.375	852	393	2.403	09/28/2020
3130AEJB7	10755	Federal Home Loan Bank		06/28/2018	3,000,000.00	3,039,270.00	3,001,580.54	2.675	908	478	2.597	12/22/2020
313383ZU8	10757	Federal Home Loan Bank		07/24/2018	3,000,000.00	3,083,760.00	3,012,857.85	3.000	1,144	740	2.739	09/10/2021
313383YJ4	10764	Federal Home Loan Bank		10/01/2018	3,000,000.00	3,221,460.00	3,040,136.54	3.375	1,803	1,468	2.973	09/08/2023
3130AF3E5	10768	Federal Home Loan Bank		10/17/2018	3,000,000.00	3,110,970.00	3,000,000.00	3.000	1,241	922	2.959	03/11/2022
3130ADRG9	10792	Federal Home Loan Bank		03/05/2019	2,000,000.00	2,085,760.00	2,008,904.96	2.750	1,466	1,286	2.580	03/10/2023
3130AFWC7	10793	Federal Home Loan Bank		03/11/2019	3,000,000.00	3,013,530.00	2,999,747.80	2.670	1,085	180	2.637	02/28/2022
313378WG2	10794	Federal Home Loan Bank		03/20/2019	3,000,000.00	3,074,730.00	3,004,322.06	2.500	1,087	922	2.432	03/11/2022
3130AB3H7	10800	Federal Home Loan Bank		05/15/2019	3,000,000.00	3,120,960.00	3,030,300.26	2.375	1,759	1,650	2.211	03/08/2024
3130A1XJ2	10801	Federal Home Loan Bank		07/01/2019	3,000,000.00	3,191,070.00	3,143,459.08	2.875	1,810	1,748	1.829	06/14/2024
3137EAEN5	10783	Federal Home Loan Mortgage Cor		02/20/2019	3,000,000.00	3,138,750.00	3,022,191.61	2.750	1,580	1,387	2.508	06/19/2023
3137EADB2	10805	Federal Home Loan Mortgage Cor		08/08/2019	3,000,000.00	3,057,600.00	3,057,914.08	2.375	889	865	1.589	01/13/2022
3135G0T94	10765	Federal National Mtg Assn		10/16/2018	3,000,000.00	3,087,630.00	2,937,836.71	2.375	1,556	1,236	2.990	01/19/2023
3135G0U27	10769	Federal National Mtg Assn		10/17/2018	3,000,000.00	3,044,790.00	2,980,903.13	2.500	909	590	2.921	04/13/2021
742651DU3	10718	Private Export Funding		11/21/2016	2,200,000.00	2,203,058.00	2,207,846.11	2.250	1,210	196	1.546	03/15/2020
880591EV0	10734	Tenn Val Authority Cpn Series		03/09/2018	3,000,000.00	3,004,650.00	2,999,366.69	2.250	737	196	2.259	03/15/2020
Subtotal and Average			66,674,797.71		67,200,000.00	68,790,798.00	67,362,286.01		1,225	837	2.443	
Treasury Coupon Securities												
912828G95	10730	U.S. Treasury		12/19/2017	3,000,000.00	2,996,610.00	2,998,043.13	1.625	742	121	1.801	12/31/2019
9128282W9	10739	U.S. Treasury		03/19/2018	3,000,000.00	3,040,560.00	2,937,370.92	1.875	1,656	1,125	2.562	09/30/2022
9128282X7	10740	U.S. Treasury		03/19/2018	3,000,000.00	2,998,470.00	2,998,054.93	1.375	560	29	2.180	09/30/2019
912828R77	10777	U.S. Treasury		12/12/2018	3,000,000.00	2,989,230.00	2,930,462.16	1.375	901	638	2.719	05/31/2021
912828Y46	10778	U.S. Treasury		12/28/2018	3,000,000.00	3,021,330.00	3,002,242.00	2.625	581	334	2.506	07/31/2020
912828VF4	10782	U.S. Treasury		10/31/2018	3,000,000.00	2,989,440.00	2,969,225.51	1.375	578	273	2.749	05/31/2020
912828XQ8	10791	U.S. Treasury		03/05/2019	2,000,000.00	2,032,340.00	1,969,462.93	2.000	1,244	1,064	2.515	07/31/2022
9128284T4	10804	U.S. Treasury		08/15/2019	3,000,000.00	3,055,320.00	3,062,693.90	2.625	670	653	1.658	06/15/2021
Subtotal and Average			21,478,997.07		23,000,000.00	23,123,300.00	22,867,555.48		847	504	2.324	
Treasury Discounts -Amortizing												
912796SD2	10798	U.S. Treasury		03/05/2019	2,000,000.00	1,982,000.00	1,975,438.22	2.470	359	179	2.551	02/27/2020

Portfolio PCWA
AC
PM (PRF_PM2) 7.3.0

PCWA
Portfolio Management
Portfolio Details - Investments
August 31, 2019

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Mat./Call	YTM/C 360	Maturity Date
Subtotal and Average			1,973,379.97		2,000,000.00	1,982,000.00	1,975,438.22		359	179	2.551	
Federal Agency - Callables												
3130A8VB6	10697	Federal Home Loan Bank		08/15/2016	3,000,000.00	2,994,570.00	3,000,000.00	1.150	1,187	75	1.134	11/15/2019
Subtotal and Average			4,354,838.71		3,000,000.00	2,994,570.00	3,000,000.00		1,187	75	1.134	
Municipal Bonds												
13063DLZ9	10799	CAS		04/17/2019	4,000,000.00	4,205,600.00	4,076,141.63	3.000	1,811	1,674	2.545	04/01/2024
Subtotal and Average			4,076,752.31		4,000,000.00	4,205,600.00	4,076,141.63		1,811	1,674	2.545	
Cash w/Fiscal Agent-BNY												
SRF LOAN-08	10510	Bank of New York Mellon Trust		09/30/2009	1,291,957.03	1,291,957.03	1,291,957.03		1	1	0.000	
2007 COPS	10531	Bank of New York Mellon Trust		01/01/2009	1.58	1.58	1.58		1	1	0.000	
2008/13 COPS	10532	Bank of New York Mellon Trust		01/01/2009	13,119.10	13,119.10	13,119.10		1	1	0.000	
SRF LOAN-12	10632	Bank of New York Mellon Trust		06/30/2013	369,386.06	369,386.06	369,386.06		1	1	0.000	
Subtotal and Average			1,672,317.76		1,674,463.77	1,674,463.77	1,674,463.77		1	1	0.000	
Total and Average			172,049,107.51		176,235,249.89	178,412,857.89	176,225,493.21		781	514	2.165	

PCWA
Portfolio Management
Portfolio Details - Cash
August 31, 2019

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Mat./Call	YTM/C 360
Average Balance			0.00	Accrued Interest at Purchase *		0.00	0.00		0	0	
				Ending Accrued Interest		870,426.75	870,426.75				
				Subtotal		870,426.75	870,426.75				
Total Cash and Investment Value			172,049,107.51		176,235,249.89	179,283,284.64	177,095,919.96		781	514	2.165
* 41,614.59 Accrued at Purchase is Included in Book and Market Values											

PCWA
Portfolio Management
Activity By Type
August 1, 2019 through August 31, 2019

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CUSIP	Investment #	Issuer	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Balance
Local Agency Investment Funds (Monthly Summary)							
Subtotal							32,968,358.05
Placer County Treasury (Monthly Summary)							
Subtotal							7,065,734.16
Cash w/Fiscal Agent - MF Series A (Monthly Summary)							
Subtotal							0.00
Checking Accounts (Monthly Summary)							
OPERATING ACCT	10164	Union Bank	0.010		5,731,585.59	5,186,357.45	
PREMIER TIERED	10299	Union Bank	0.010		27.72	0.00	
USB GEN ACCT	10761	US Bank			4,144,679.56	407,638.09	
USB FLEX 125 PL	10763	US Bank			2,857.10	7,092.38	
USB WORKCOMP	10781	US Bank			0.00	1,022.76	
Subtotal					9,879,149.97	5,602,110.68	14,326,693.91
Medium Term Notes							
594918BN3	10698	Microsoft Corp Note	1.100	08/08/2019	0.00	3,000,000.00	
594918BA1	10802	Microsoft Corp Note	2.375	08/01/2019	3,026,550.00	0.00	
Subtotal					3,026,550.00	3,000,000.00	20,908,821.98
Federal Agency Coupon Securities							
3137EADB2	10805	Federal Home Loan Mortgage Cor	2.375	08/08/2019	3,054,396.00	0.00	
Subtotal					3,054,396.00	0.00	67,362,286.01
Treasury Coupon Securities							
9128284T4	10804	U.S. Treasury	2.625	08/15/2019	3,050,859.36	0.00	
Subtotal					3,050,859.36	0.00	22,867,555.48
Treasury Discounts -Amortizing							
Subtotal							1,975,438.22
Federal Agency - Callables							
3133EGPD1	10696	Federal Farm Credit Bank	1.180	08/01/2019	0.00	3,000,000.00	
3133EGQV0	10699	Federal Farm Credit Bank	1.080	08/15/2019	0.00	3,000,000.00	

PCWA
Portfolio Management
Activity By Type
August 1, 2019 through August 31, 2019

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CUSIP	Investment #	Issuer	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Balance
Federal Agency - Callables							
		Subtotal			<u>0.00</u>	<u>6,000,000.00</u>	<u>3,000,000.00</u>
Municipal Bonds							
		Subtotal					<u>4,076,141.63</u>
Cash w/Fiscal Agent-BNY							
SRF LOAN-08	10510	Bank of New York Mellon Trust			2,195.29	0.00	
2008/13 COPS	10532	Bank of New York Mellon Trust			<u>22.25</u>	<u>0.00</u>	
		Subtotal			<u>2,217.54</u>	<u>0.00</u>	<u>1,674,463.77</u>
		Total			19,013,172.87	14,602,110.68	176,225,493.21

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: August 19, 2019

RE: Award Construction Contract for Colfax Twin Tanks Modifications Project

RECOMMENDATION:

For the Colfax Twin Tanks Modifications Project:

- a. Declare the project exempt from the California Environmental Quality Act (CEQA) and authorize the Clerk to the Board to file a Notice of Exemption;
- b. Approve a Budget Transfer in the amount of \$160,000 from the following two projects in the Water Division, Capital Budget - Water Rates: Clover Valley Reservoir Bypass for \$130,000 and Applegate Tank Replacement for \$30,000;
- c. Award Construction Contract No. 2019-02 to Sierra National Construction, Inc., in the amount of \$293,525.

BACKGROUND:

The Colfax Twin Tanks are two welded steel treated water storage tanks with a combined capacity of 1.3 million gallons that were installed in 1971. The overflow piping on both tanks along with the common drain pipe that connects to the overflows have passed their service life and are in need of replacement. The existing drain pipe extends approximately 1,000 feet beyond the tank site. The project design intends to reroute the drain pipe to a separate inlet located at the Colfax Water Treatment Plant, located within the plant access road. The project will also include grading and paving to improve runoff conditions along the road.

The project includes overflow and drain modifications to Tank 1, overflow modifications to Tank 2, approximately 480 linear-feet of six-inch drain pipe, grading, and asphalt concrete paving. The bid documents also included Bid Alternative A for

Tank 1 inlet and outlet piping replacement. Staff is recommending that this alternative be included in the award of this contract and those amounts are reflected in the bids below.

The Agency received bids from the following two contractors on August 27, 2019:

Sierra National Construction, Inc.	\$293,525
Lorang Brothers Construction, Inc.	\$295,610

All bids were reviewed and Sierra National Construction, Inc. was determined to be the lowest responsible bidder. Staff has checked the contractor's license and confirmed that it is in good standing. If the construction contract is approved by the Board at this time, the project is expected to be completed by Summer 2020.

FISCAL IMPACT:

Project-to-Date Budget	\$ 300,000
Additional Funding Request	160,000
Subtotal Budget	<u>460,000</u>
Less Project-to-Date Expenses and Encumbrances	<u>65,872</u>
Available in Project Budget (current)	394,128
Less Proposed Action	<u>293,525</u>
Total Available in Project Budget (proposed)	<u><u>\$ 100,603</u></u>

Funding for this project comes from Water Division, Rates - Treated Water Storage. A budget transfer is requested from two projects to provide adequate funding to complete construction. The Clover Valley Reservoir Bypass project, a Water Division, Rates - Raw Water Transmission and Distribution project, is now completed. The Applegate Tank Replacement project, a Water Division, Rates - Treated Water Storage project, is being re-prioritized in the Capital Improvement Program. With approval of the budget transfer, there will be sufficient funds within the project to complete construction.

ENVIRONMENTAL ASSESSMENT:

These improvements have been evaluated for impacts under CEQA and it has been determined that they are categorically exempt. An exemption has been prepared for Board consideration and filing.

M E M O R A N D U M

TO: Board of Directors

FROM: Jay L'Estrange, Director of Power Generation Services
Brent Smith, Director of Technical Services

DATE: August 29, 2019

RE: Change Order No. Two to Construction Contract 2018-04 Interbay Dam
Slope Stabilization Project to Neil's Controlled Blasting, LP

RECOMMENDATION:

Approve the following for the Interbay Dam Road Stabilization Project, Contract No. 2018-04, with Neil's Controlled Blasting, Inc.:

- a. Contract Change Order No. Two for a change of \$0.00 dollars;
- b. Authorize the Clerk to the Board to file a Notice of Completion.

BACKGROUND:

A slope failure consisting of rock and soil occurred on Interbay Dam Road on January 25, 2018, blocking PCWA access to the Middle Fork Powerhouse. The slope where the failure occurred remained unstable after the event and the instability was severe enough that rock continued falling. The condition was a threat to personnel traveling to the Middle Fork Powerhouse, Interbay Dam, and the Ralston Tunnel Intake. The Interbay Dam Slope Stabilization project was executed to remove loose rock, place rock-fall netting over remaining rock, and anchor remaining unstable rock with tiebacks and rock bolts.

Construction was started on September 19, 2018. The original design relied upon rock anchors drilled into competent rock. During drilling operations, severely fractured rock was found where competent rock was expected. Due to the change in conditions, an alternative developed and the slope was stabilized using shotcrete and wire fabric fastened at locations where competent rock was found. Change Order No. One increased the total contract price by \$173,392.12 and addressed the

unexpected subsurface conditions found, with the resulting increased labor, materials, scaling, hauling, and shotcrete.

Change Order No. Two reconciles final quantities in the bid items of work, including decreases in contract bid item quantities such as wire rope anchors, rock anchors, and grouting, and increases from Change Order No. One in scaling, shotcrete, and off-haul of scaled rock.

Summary of Contract Value

Original Contract Value	\$669,910.00
Change Order One	\$173,392.12 (26% of Original Value)
Change Order Two	0.00
Current Contract Value	843,302.12
Value of Remaining Contract Work	\$0.00

FISCAL IMPACT:

Project-to-Date Budget	\$ 1,300,000
Additional Funding Request	0
Subtotal Budget	1,300,000
Less Project-to-Date Expenses and Encumbrances	1,286,891
Available in Project Budget (current)	13,109
Less Proposed Action	0
Total Available in Project Budget (proposed)	\$ 13,109

Funding for this project comes from the Power Division Capital Projects. There are sufficient funds within the project budget to cover all anticipated costs to complete the project.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: August 29, 2019

RE: Alta Water Treatment Plant Phase III Improvements, Notice of Completion

RECOMMENDATION:

Authorize the Clerk to the Board to file a Notice of Completion for the Alta Water Treatment Plant (WTP) Phase III Improvements project, Construction Contract No. 2018-01 with W.M. Lyles Co.

BACKGROUND:

The Alta WTP Phase III Improvements project included providing new submersible raw water pumps for the water supply, replacing the discharge piping at the raw water intake structure, replacing the strainer, installing a new electric building heater, upgrading the plant electrical service to 480 volts, conduit and wiring, and associated control system/SCADA modifications.

W.M. Lyles Co. was awarded Construction Contract No. 2018-01 and was issued the Notice to Proceed on November 5, 2018. The contractor has completed the work. The project has been fully inspected and approved for compliance with the contract plans and specifications, and the contract has been approved for final payment. The contract Notice of Completion has been prepared and is proposed for authorization by the Board of Directors. If approved, this notice will be recorded with the County of Placer in accordance with applicable laws.

Summary of Contract Value:

Original Contract Value	\$527,000	
Change Orders (4 total)	64,713	(12% of Original Value)
Current Contract Value	591,713	
Value of Remaining Contract Work	\$0	

FISCAL IMPACT:

Project-to-Date Budget	\$ 1,300,000
Additional Funding Request	0
Subtotal Budget	1,300,000
Less Project-to-Date Expenses and Encumbrances	803,490
Available in Project Budget (current)	496,510
Less Proposed Action	0
Total Available in Project Budget (proposed)	\$ 496,510

Funding for this project comes from Water Division, Expansion Projects-Treatment. There are sufficient funds within the project budget to cover all remaining costs through project completion and closeout.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: September 6, 2019

RE: Contract Amendment No. Four to Engineering Service Contract with
Peterson Brustad, Inc. for the Alta Water Treatment Plant Improvements

RECOMMENDATION:

Approve Amendment No. Four to Engineering Services Contract with Peterson Brustad, Inc. in an additional amount not to exceed \$6,867.

BACKGROUND:

The Agency contracted with Peterson Brustad, Inc. in September 2015 to provide design and construction services for the Alta Water Treatment Plant Improvements project. The scope of work included design of improvements to the raw water pumps, strainer, motor control center, standby generator replacement and addition of a new generator building, a new bulk fuel storage tank, and replacement of the plant water supply line. The scope also included support services during construction, including submittal and request for information response, and providing record drawings upon project completion. The project has been split into three phases, however, these engineering services have been charged to Phase II, under which this firm was originally hired.

Amendment No. Four to the Engineering Services Contract with Peterson Brustad, Inc. is proposed for additional services during design and construction of the project. Additional services were necessary to complete the design, and more support was provided during construction submittal review and responses to Contractor requests for information than were anticipated in the initial scope of work.

The proposed amendment for the additional services in the amount of \$6,867 will increase the not-to-exceed total from \$319,647 to \$326,514. Staff has reviewed the proposed increase and recommends approval of the amendment.

FISCAL IMPACT:

Project-to-Date Budget	\$ 2,463,114
Additional Funding Request	<u>0</u>
Subtotal Budget	2,463,114
Less Project-to-Date Expenses and Encumbrances	<u>2,012,491</u>
Available in Project Budget (current)	450,623
Less Proposed Action	<u>6,867</u>
Total Available in Project Budget (proposed)	<u><u>\$ 443,756</u></u>

Funding for this project comes from Water Division, Expansion Projects-Treatment. There are sufficient funds within the project budget to cover this amendment and all remaining costs through project completion.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: September 9, 2019

RE: Supply and Demand Report for Water Systems

RECOMMENDATION:

Approve water service applications for the following:

- a. Facilities Agreement (FA) 2729 Amendment No. 1, Shadow Wood Place, Colfax, zero Equivalent Dwelling Units (EDUs);
- b. FA 2730, Colfax Best Western Hotel, Colfax, reduction of 6.0 EDUs;
- c. Variance LS45 per the Agency Rules and Regulations providing a Water Use Limit of 0.7 EDU and an infill connection for APN 043-170-020 in Penryn.

BACKGROUND:

This report includes applications for water service for the September 19, 2019, Board meeting and includes applications received as of September 5, 2019. Applications received after September 5, 2019, will be on the October 3, 2019, Board agenda.

LOWER UNTREATED WATER SYSTEM

Staff has approved connections totaling 2.5 summer miner's inches and 2.0 winter miner's inches, which are equivalent to 40.7 acre-feet (AF) of new untreated water commitment.

There are customer downsizes for a reduction of 22.6 AF of previously authorized untreated water commitment.

The net change in untreated water commitment is an increase of 18.1 AF. The remaining supply is 14,223.4 AF.

LOWER TREATED WATER SYSTEM - FOOTHILL, SUNSET, OPHIR

There is an infill connection that has applied for a variance to the EDU assessment per the Agency's Rules and Regulations. Variance LS45 would provide a Water Use Limit of 0.7 EDU that has been requested by a property owner of a 5.3 acre parcel in Penryn. The property owner plans on using an existing well for outdoor irrigation water. Treated water is proposed only for indoor use. Staff has approved additional infill connections totaling 5 EDUs.

There are customer downsizes for a reduction of 2.0 EDUs of previously authorized treated water commitment.

The net change in treated water commitment is an increase of 3.7 EDUs. The remaining supply pending Board approval is 1,327.3 EDUs.

LOWER TREATED WATER SYSTEM - AUBURN AND BOWMAN

Staff has approved infill connections totaling 3 EDUs.

There are no reductions in previously authorized treated water commitment.

The net change in treated water commitment is an increase of 3.0 EDUs. The remaining supply is 3,074.7 EDUs.

UPPER TREATED WATER SYSTEM - COLFAX

There is an FA in the amount of 6.0 EDUs for Board consideration and an amendment to an FA with no change of previously authorized treated water commitment.

There are no reductions in previously authorized treated water commitment.

The net change in treated water commitment is an increase of 6.0 EDUs. The remaining supply pending Board approval is 554.0 EDUs.

ATTACHMENTS:

Description	Upload Date	Type
Supply Demand Report - 09-19-2019	9/9/2019	Backup Material



Supply and Demand Report for
Western Water System (Zone 6)
September 19, 2019 Board Meeting

Supply Summary	Acre Feet (AF)
PG&E Western Water System	100,400
PG&E Zone 3	25,000
Canyon Creek Water Rights ⁽⁹⁾	3,400
PCWA Middle Fork Project ⁽⁸⁾	35,500
NID Deliveries to Foothill WTP	1,920
Total Supply	166,220

Lower Untreated Water System		AF
Supply		141,220.00
Baseline Demand		
Realized (2013) ⁽⁴⁾		101,857.60
Realized Zone 5 (2013) ⁽⁴⁾		12,433.40
Committed Demand		
Bickford Ranch		1,538.50
Auburn-Bowman ⁽⁵⁾		2,249.96
Foothill-Sunset-Ophir ⁽⁵⁾		7,211.98
Total Committed Demand		11,000.44
Total Baseline Demand		125,291.44
Commitments Post 2013		
Since Baseline ⁽⁶⁾		1,687.11
Requests this Meeting		18.10
Total Commitments Post 2013		1,705.21
Remaining Supply upon approval of requests at this meeting.		14,223.35

Untreated Water Supply and Demand Summaries

Upper Untreated Water System (Zone 3)		
Supply		25,000.00
Baseline Demand		
Realized (2013)		11,440.00
Committed Demand		
Alta ⁽⁵⁾		100.82
Monte Vista ⁽⁵⁾		39.21
Colfax ⁽⁵⁾		388.72
Applegate ⁽⁵⁾		32.49
Total Committed Demand		561.23
Total Baseline Demand		12,001.23
Commitments Post 2013		
Since Baseline ⁽⁶⁾		85.75
Requests this Meeting		0.00
Total Commitments Post 2013		85.75
Remaining Supply upon approval of requests at this meeting.		12,913.02

Lower Treated Water Systems			
	Foothill-Sunset-Ophir ⁽⁷⁾		Auburn-Bowman
Normal Capacity	63.000 MGD		
Bridging Capacity	3.000 MGD		
Total Capacity ⁽¹⁾	66.000 MGD		15.000 MGD
Baseline Demand			
Realized (July 2013)	53.000 MGD		11.000 MGD
Committed Demand ⁽²⁾	5.528 MGD	4,807.00 EDUs	0.056 MGD 48.50 EDUs
Total Baseline Demand	58.528 MGD		11.056 MGD
Commitments Post 2013			
Since Baseline ⁽³⁾	5.941 MGD	5,166.39 EDUs	0.405 MGD 352.04 EDUs
Requests this Meeting	0.004 MGD	3.70 EDUs	0.003 MGD 3.00 EDUs
Total Commitment	5.946 MGD		0.408 MGD
Remaining Supply after approval of requests at this meeting:			
Based on Normal Capacity	-1.474 MGD	-1,281.40 EDUs	3.536 MGD 3,074.70 EDUs
Based on Bridging Capacity	1.526 MGD	1,327.30 EDUs	

Upper Treated Water Systems							
Applegate		Colfax		Monte Vista		Alta	
0.115 MGD		1.580 MGD		0.100 MGD		0.550 MGD	
0.057 MGD		0.886 MGD		0.030 MGD		0.370 MGD	
0.000 MGD	0.00 EDUs	0.000 MGD	0.00 EDUs	0.000 MGD	0.00 EDUs	0.000 MGD	0.00 EDUs
0.057 MGD		0.886 MGD		0.030 MGD		0.370 MGD	
0.003 MGD	3.00 EDUs	0.050 MGD	43.50 EDUs	0.000 MGD	0.00 EDUs	0.003 MGD	2.50 EDUs
0.000 MGD	0.00 EDUs	0.007 MGD	6.00 EDUs	0.000 MGD	0.00 EDUs	0.000 MGD	0.00 EDUs
0.003 MGD		0.057 MGD		0.000 MGD		0.003 MGD	
0.055 MGD	47.40 EDUs	0.637 MGD	554.00 EDUs	0.070 MGD	60.90 EDUs	0.177 MGD	154.00 EDUs

Footnotes:

(1) Sunset Water Treatment Plant's (WTP's) full 8.0MGD treatment capacity at has been proven to work on an interim basis. A portion of this capacity, 3.0 MGD, is considered bridging capacity until Ophir WTP is operational.

(2) This amount is unrealized demand pre-purchased by the City of Lincoln under their water supply contract and connections made shortly before the baseline time such that they are not reflected in the baseline demand. The Foothill-Sunset-Ophir System unrealized demand amounts are 4.357 MGD for the City of Lincoln and 1.171 MGD for connections that were not in the baseline demand. The Auburn-Bowman System unrealized demand amount is 0.056MGD for connections that were not in the baseline demand. All other systems had all existing connections in the baseline demand.

(3) Includes Board approved Facilities agreements since 1/1/2011 and Infill requests since 9/1/2013 to compensate for demand not yet realized but commitments made prior to the July baseline.

(4) 2013 was used as the baseline demand. Zone 5 demand fluctuated between 1,203 - 12,993 AF between 2008 and 2013. This is supplemental PG&E water subject to full deliveries to Zone 1 and 3.

(5) Reservation of untreated water for treatment plant build out of Alta at 0.55 MGD, Monte Vista at 0.10 MGD, Colfax at 1.58 MGD, Applegate at 0.115 MGD, Foothill at 63 MGD, Sunset at 8 MGD, Auburn at 8 MGD, and Bowman 7 MGD.

(6) Includes Board approved untreated water requests since 9/1/2013 to compensate for demand not yet realized but commitments made prior to the July 2013 baseline.

(7) Ophir WTP and associated infrastructure are planned facilities included within the Agency's Water Connection Charge (WCC) program. The capacity gained from Ophir WTP will be added to this report once the plant is constructed and operational.

(8) PCWA Middle Fork Project (MFP) water supply to City of Roseville, San Juan Water District and others is delivered to Folsom Reservoir for diversion.

(9) Canyon Creek Water Right varies annually based on snow pack and flows in the creek. This water right can be used anywhere in western Placer County; however, it is show here to be assigned to the Lower Untreated Water System.

M E M O R A N D U M

TO: Board of Directors

FROM: Joseph H. Parker, CPA, Director of Financial Services

DATE: September 6, 2019

RE: Janitorial Services Agreement

RECOMMENDATION:

Approve an agreement with J's Janitorial Cleaning Service LLC to provide janitorial services for a 12 month period in an amount not to exceed \$144,088 with an option to extend up to four additional 12 month periods.

BACKGROUND:

The existing janitorial services agreement was procured in 2018 and a one-year agreement in an amount not to exceed \$140,824 was awarded by the Board on September 20, 2018. On August 5, 2019, the Procurement Division of the Financial Services Department publicly released a Request for Proposal (RFP) for janitorial services to be provided to 11 locations throughout the Water Division to replace the current agreement.

The RFP was released on Public Purchase, the Agency's eProcurement website, which notified 160 potential janitorial contractors of the opportunity. Of those contractors, five attended the August 15, 2019, mandatory site visits with the Agency's Facilities Maintenance and Procurement Division staff. Of those five potential janitorial contractors, three submitted proposals by closing date of August 30, 2019. The three proposals were then evaluated by Agency staff and it was determined that J's Janitorial Cleaning Service LLC would provide the best value to the Agency based on their qualifications, operations plan, and quality assurance program however, their proposed costs exceeded the Agency's budget for janitorial services.

The Procurement Division contacted J's Janitorial Cleaning Service LLC on September 6, 2019, to further negotiate proposed cost of the services. Staff was able to negotiate a reduction in the annual cost from \$167,907 to \$144,088.

FISCAL IMPACT:

Funding for this not to exceed \$144,088 agreement comes from Water Division, Operations Budget within the Department of Customer Services. The Facility Maintenance Division of Customer Services costs are allocated through the Agency's Cost Allocation Plan. The agreement provides for the option to extend up to four additional 12 month periods at the Agency's discretion.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services

DATE: August 30, 2019

RE: Progress Pay Estimate and Non-Discretionary Contract Change Order
Summary

RECOMMENDATION:

No action requested.

BACKGROUND:

Attached is the Progress Pay Estimate and Non-discretionary Contract Change Order Summary for the period August 12, 2019, through August 30, 2019. This information is for receive and file only.

ATTACHMENTS:

Description	Upload Date	Type
PPE & CO Summary 09.19.2019	9/5/2019	Backup Material

**Placer County Water Agency
Board Meeting Date: 09/19/2019**

**Progress Pay Estimate and
Non-discretionary Contract Change Order Summary
for the Period 08/12/2019 - 08/30/2019**

1. Alta WTP Phase III Improvements, Contract No. 2018-01		(088255/18024W)
Contractor:	WM Lyles, Co.	
Original Contract Amount:	\$	527,000.00
Current Change Orders To Date:	\$	64,713.00
Current Contract Amount:	\$	591,713.00
Total Estimate to Date:	\$	591,713.00
Remaining Contract Amount:	\$	-
Percent of Work Complete:		100%

Current Staff Action(s)

Approved Progress Pay Estimate No. Five in the amount of:	\$	11,043.75
Approved Progress Pay Estimate No. Six & Final* in the amount of:	\$	28,725.15
Approved Non-discretionary Contract Change Order No. Four in the amount of:	\$	12,903.00

Justification: PG&E was scheduled to upgrade the electric service feeding the water treatment plant on June 19, 2019, but cancelled the morning the work was scheduled to be performed. A rental generator was necessary to provide an alternative source of power until the permanent power was upgraded by PG&E on July 10, 2019. This meets the criteria for a non-discretionary change order in accordance with Article 9, Sec 3132, of the Agency's General Administrative Rules.

*Retention will be released after the Notice of Completion has been Board approved and filed.

M E M O R A N D U M

TO: Board of Directors

FROM: Joseph H. Parker, CPA Director of Financial Services
R. Brent Smith, P.E. Director of Technical Services

DATE: September 6, 2019

RE: Revise Financial Assistance Program Policy

RECOMMENDATION:

Adopt Resolution 19-__ Revising the Financial Assistance Program Policy.

BACKGROUND:

In September 2017 the Agency's Financial Assistance Program Policy (FAP) was revised to incorporate various aspects of the County-Wide Master Plan and substantive matters within the Board Resolution 08-16, "Distribution and Use of Net Power Sale Revenues from the Middle Fork American River Hydroelectric Project." The FAP Policy is provided in Chapter 8 of the Agency's Personnel and Administrative Manual and is titled "Financial Assistance Program."

The following summarizes the policy revisions:

- Section 8000 reworded language to be more clear.
- Section 8001 provides more detail of funding source and that funding may be loans, grants or both.
- Section 8002 added "Projects or Programs" to the title and moved a portion of this section to new Section 8003.
- Section 8003 (new section added) titled "County-Wide Master Plan" which discusses the Master Plan components and details the Master Plan Elements as to incorporate aspects of Resolution 08-16.
- Section 8004 expanded the language for strategic objective to prioritize "Master

Plan Elements for FAP funding" in the first sentence.

- Section 8007 language revised for clarity on process timing.

FISCAL IMPACT:

There is no direct fiscal impact in adopting and implementing this policy.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	9/6/2019	Backup Material
Revised FAP Policy	9/9/2019	Backup Material

**RESOLUTION 19-__ OF THE BOARD OF DIRECTORS OF THE
PLACER COUNTY WATER AGENCY
REVISING THE FINANCIAL ASSISTANCE PROGRAM POLICY**

WHEREAS, on June 5, 2008, the Board adopted a Policy for use of net revenues from the Agency's Middle Fork American River Hydroelectric Project (Middle Fork Project), contained within Resolution 08-16;

WHEREAS, the Agency has a Financial Assistance Program Policy provided in Chapter 8 of the Agency's Personnel and Administrative Manual, and was last updated and adopted by the Board on September 21, 2017;

WHEREAS, PCWA intends to distribute a portion of net revenue received through its Financial Assistance Program into projects and programs which will benefit the residents of Placer County not directly or indirectly served by PCWA, consistent with its authorities under the PCWA Act;

WHEREAS, the Board desires to combine the Policy for the use of Middle Fork Project net revenues into the Financial Assistance Program Policy, Chapter 8 of the Agency's Personnel and Administrative Manual; and

WHEREAS, a revised Financial Assistance Program Policy, Chapter 8 of the Agency's Personnel and Administrative Manual has been prepared to meet these intended objectives and is attached herein.

BE IT RESOLVED by the Board of Directors of the Placer County Water Agency that Chapter 8 of the Agency's Personnel and Administrative Manual, as revised and attached herein, is hereby adopted to become effective immediately and the Policy adopted by Resolution 08-16 of the Board is hereby be rescinded.

This resolution was duly adopted at a regular meeting of the Board of Directors of the Placer County Water Agency held on September 19, 2019, by the following vote on roll call:

AYES:

NOES:

ABSTAINED:

ABSENT:

Signed and approved by me after its adoption this 19th day of September 2019.

Michael R. Lee, Chair of the Board
Placer County Water Agency

ATTEST:

Cheri Sprunck,
Clerk to the Board

CHAPTER 8

FINANCIAL ASSISTANCE PROGRAM POLICY

Sec. 8000 GENERAL POLICY. The Placer County Water Agency adopts this Financial Assistance Program (FAP) to provide for the distribution of funds to public Districts¹ to improve the supply and reliability of water to the lands and inhabitants within the Agency's boundary, and for the other purposes enumerated herein, consistent with the powers and duties prescribed in the Placer County Water Agency Act.

Sec. 8001 ALLOCATION OF FUNDS. Each year as part of its annual budget process the Board may allocate a portion of Agency-wide revenue received from property tax revenue, Middle Fork Project water sales and Middle Fork Project Finance Authority distributions of net energy sales revenue, to provide financial assistance to Districts. FAP funding may be in the form of loans, grants or both. Funds allocated in any year for this purpose, but not appropriated during that year by the Board, shall be retained in the FAP for appropriation in the following year.

Sec. 8002 PROJECTS OR PROGRAMS ELIGIBLE FOR FUNDING. In order to be eligible for FAP funding, the District's project or program must be:

¹ "District" means any of the following: irrigation districts, county water districts, water conservation districts, water districts, soil conservation districts, municipalities, towns, flood control districts, and any other districts or political subdivisions of the state empowered by law to appropriate water and deliver water to water users; and that do not receive direct water supply benefits from the Agency's Middle Fork Project.

- consistent with the powers and duties prescribed in the Agency Act;
- financially feasible and economically justified; and
- in compliance with all federal, state, and local laws and regulations and the provisions of this policy.

Further, projects and programs that are eligible for funding under this policy are those related to the protection, supply development, capture, conveyance, treatment, storage, transmission, distribution, conservation or recycling of water for beneficial use within the County, including the planning, environmental analysis, design and construction of facilities for such purposes. Also eligible are watershed protection, renewable energy and recreation projects which provide benefits to District customers.

Sec. 8003 COUNTY-WIDE MASTER PLAN. The Agency maintains a County-Wide Master Plan (Master Plan) that is comprised of a database of projects for water, power and associated needs across the County. It also includes an implementation plan to provide background and procedures consistent with this policy. The Master Plan was developed to facilitate the identification, prioritization and selection of eligible projects and programs. The Master Plan database of projects and programs will be used in the FAP funding process.

Such projects and programs may include, but are not necessarily limited to, the following Elements, as defined in the Master Plan:

1. Unserved Areas - Development of new, or extension of existing, water systems to serve existing homes, neighborhoods and communities that do not have adequate domestic water supplies.
2. Water Infrastructure Reliability - Voluntary consolidation of water systems to streamline and improve governance or water supply reliability, or to reduce customer costs through improved economy of scale. Renewal and replacement of aging infrastructure. Treatment process improvements, including compliance with mandated water quality requirements and projects to improve water treatment process effectiveness or reliability. Reliability improvement projects, including development of alternative water supplies and installation of redundant supply facilities for use during primary supply outages, installation of backup power generation facilities, increased storage capacity, control system improvements, and mapping for improved planning and emergency response. Emergency financial aid in response to infrastructure failure or other matters threatening reliability of water systems.
3. Water Supply Reliability - Water rights protection, including environmental, engineering, and legal services. Water supply development, including needs assessment and supply feasibility studies. Groundwater management, including monitoring, planning, and implementation of programs.

4. Renewable Energy Development - Development of renewable energy projects, including hydropower, solar, and biomass sources of generation.
5. Watershed Stewardship - Source water quality protection programs including projects intended to reduce or prevent contaminants from entering the water system, or enhance the quantity and timing of runoff. Watershed forest restoration and fuel load reduction for control of potential forest fires, including biomass disposal. Support for habitat conservation plans and aquatic systems management plans that benefit water supply development, delivery or reliability. Support for rehabilitation, creation or enhancement of recreation facilities and opportunities associated with water supply facilities.
6. Agriculture - Programs and projects that promote sustainable agriculture, including water supply and delivery systems, water use efficiency, and minimization of water loss.
7. Conservation and Water Use Efficiency - Water conservation and water recycling programs, including program development studies, meter installation or replacement, installation of advanced meter infrastructure or other devices to promote water use efficiency and leak detection, conservation education programs, and conservation rebate and incentive programs.

8. Public Education and Outreach - Programs designed to educate and inform the public on importance of water and energy resources, protection, and sustainability.

Funding provided under this FAP shall not be used for the daily operation and maintenance of District systems or for funding the construction of facilities that normally are the financial responsibility of land developers or for capacity to serve new development, nor are funds provided under this policy to be considered continuous sources of funding/financing to be relied on for regular operation, maintenance or capital expenditures.

Sec. 8004 STRATEGIC OBJECTIVES. The Board of Directors shall set strategic objectives to prioritize Master Plan Elements for FAP funding, which will be used in the FAP solicitation and evaluation process. During the Agency's budget process, the Board of Directors shall review and as needed, update the strategic objectives. These strategic objectives will be made known to applicants in the solicitation process.

Sec. 8005 FUNDING REQUEST APPLICATIONS FOR LOANS AND GRANTS. Once the Board of Directors has approved the annual Agency Budget for the subsequent year, then funding request applications may be submitted by Districts wishing to be considered for loans or grants from funds provided under this policy. Funding request applications are due to the Agency on or before February 20th each year on the forms and/or format as specified by the Agency.

Sec. 8006 APPLICATION EVALUATION AND RECOMMENDATION. All FAP applications received shall be reviewed by Agency staff, who will use the general and element specific criteria as contained within the County-Wide Master Plan, as well as the Board established strategic objectives, to evaluate the funding requests and use results of this evaluation to make funding recommendations to the Board of Directors. It is recognized that resources are limited and that available funds may not be adequate each year to meet the amount of funding requests (FAP applications) received. It may be determined that all of the available funds be given to one or only a portion of the District applicants because of their priority for need and the limitation of funds. Staff shall present its funding recommendations to the Board for its consideration on or before the 2nd regularly scheduled Board meeting in May of each year.

Sec. 8007 AWARD OF GRANTS AND LOANS. The Board shall consider staff's recommendations at a public meeting on or before the 2nd regularly scheduled Board meeting in June. After considering staff recommendations and public input, the Board shall make its decision on award of funds from the FAP, including any terms and conditions for such assistance, and specify whether funds shall be given in the form of a loan or a grant or a combination of a loan and a grant to any District.

Sec. 8008 DISBURSEMENT OF FUNDS. Funds approved for loans or grants to Districts under this FAP shall be disbursed under the following conditions:

- (a) A Funding Agreement template with terms and conditions shall be approved by the Board and the Board may delegate to the General Manager the authorization to enter into the Funding Agreement. Depending on the circumstances, other terms and conditions may be recommended by the Director of Financial Services and approved by the General Manager so long as those terms and conditions are consistent with this policy.
- (b) Funding agreements shall be entered into to provide for the disbursement and use of loans or grants under terms and conditions mutually agreeable to the Agency and the District applicant so long as those terms and conditions are consistent with this policy. These terms and conditions shall provide for the disbursement of funds to accomplish the purposes of the loan or grant, but shall not be made in advance of the time the funds are needed by the District. Typically, the grants will be funded on a reimbursement basis for expenses incurred after the date the grant was awarded based on a reimbursement request submitted to the Agency. Terms and conditions for loans shall be set by the General Manager.
- (c) The Agency shall require in such agreements sufficient documentation from the Districts concerning the use of the funds, which may include the submission of a final study report or similar on the accomplishments achieved by the financial assistance. The Agency shall reserve the right to

audit all expenditures of such funds at any time for up to five years beyond the final payment of award.

(d) Loan repayments shall be made to the Agency and directed to the FAP account for appropriation by the Board.

M E M O R A N D U M

TO: Board of Directors

FROM: R. Brent Smith, Director of Technical Services
Joseph Parker, CPA, Director of Financial Services

DATE: August 27, 2019

RE: Financial Assistance Program, Annual Project Report and Strategic Objectives

RECOMMENDATION:

Set strategic objectives for prioritizing projects for the 2020 Financial Assistance Program (FAP).

BACKGROUND:

The Board of Directors has a policy governing the Financial Assistance Program. The policy incorporates concepts for documenting county-wide projects and prioritizing them for funding opportunities as detailed in the Agency's "County-Wide Master Plan (CWMP), Implementation Plan." Together, the CWMP and the FAP policy provide for uploading of projects into an online database and application for funding requests with the following schedule:

- Loading of eligible projects into the database - anytime;
- Setting of strategic objectives by the Board - during budget process;
- Soliciting for funding request applications - following budget adoption;
- Funding request applications by eligible entities - due February 20th;
- Present funding recommendations and funding award - by 2nd meeting in June; and
- Execution of funding agreements and project implementation to follow.

Since the report to the Board at this time last year, seven new projects have been added to the database and two will be completed under the 2019 FAP. The current

total value of the 62 projects in the database is \$167.5 million, detailed by element as follows:

PCWA Stewardship Projects

Element No.	Element Name	Number of Projects	Total Project Cost
Element 1	Unserved Areas	21	\$82,803,916
Element 2	Infrastructure Reliability	5	\$28,521,736
Element 3	Water Supply Reliability	5	\$ 4,796,192
Element 5	Watershed Stewardship	1	\$ 9,017,000
Element 6	Agriculture	1	\$ 780,165
Total:		33	\$125,919,009

PCWA FAP Projects

Element No.	Element Name	Number of Projects	Total Project Cost
Element 2	Infrastructure Reliability	20	\$23,423,199
Element 3	Water Supply Reliability	7	\$17,471,230
Element 7	Water Conservation	2	\$ 673,920
Total:		29	\$41,568,349

This project report provides the Board with a summary of the county-wide needs, which have been included in the CWMP database and allows the Board to identify strategic objectives for the coming year's FAP. The broad and high level strategic objectives that have been used in recent years have work very well and the recommendation is to continue with the same objectives. In the proposed draft 2020 Agency Budget, the Agency Wide fund includes \$185,000 of appropriation for the 2020 FAP. Given that conditions have not changed, maintaining those same objectives for the 2020 FAP is recommended as follows:

- Prioritize projects that leverage applicant and/or other sources of funds to complete projects, including applications for State or Federal grants and loans, and
- Prioritize studies that lead to potentially valuable projects in the County-Wide Master Plan.

M E M O R A N D U M

TO: Board of Directors

FROM: Michael A. Willihnganz
Director of Administrative Services

DATE: September 6, 2019

RE: Report on Current Fire Insurance Challenges in Placer County

RECOMMENDATION:

Receive report on current fire insurance challenges in Placer County; no action requested.

BACKGROUND:

In recent years, wildfires in the western United States have occurred with greater frequency and scale, resulting in significant property damage and destruction. One of the consequences of the increasing risk of cataclysmic wildfires is fire insurance nonrenewals. Results from a recent Placer County survey on fire insurance found that 50% of the 2,156 respondents had their insurance nonrenewed or canceled. Another 15% reported that their premiums had increased significantly. The foothill and mountain communities are being hit the hardest by this insurance crisis. The difficulty that residents of these communities are facing in obtaining affordable homeowners insurance could ultimately effect home sales, employment, and thus the economic vitality of the region.

Insurance industry expert, Kyle Powell, from Aon's Public Entity Practice Group, will provide a report on the current market conditions for fire insurance, along with a perspective on potential insurance industry responses to address this crisis.